

**TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org**

MINUTES TOWN BOARD MEETING: February 22, 2024

- 1. Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
- 2. Pledge of Allegiance**
- 3. Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with June Vogel town clerk, Jeanna Vogel town treasurer and Jenn Jones deputy clerk/treasurer are in Community Center in room 4 with 8 community members. There were 9 community members attending via Zoom.us.
- 4. Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, February 21, 2024 before 6:30 pm.
- 5. Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Joyce Owens – Library trustee of Walter E Olson for town of St Germain, inviting everyone to come to open house on Thursday, February 29, 2024, 4:00-6:00 pm.

- 6. Fire Chief Report** December 28 ambulance calls and 5 fire calls. 353 total calls between ambulance and fire department for 2023. January 26 ambulance calls and 3 fire calls. Addressed mutual aid call to Plum Lake and were not able to raise a crew; limited crew members and had crew member that were not able to drive as they are not 21. Working with Nicolet and will be looking to schedule ELDO training for those with less experience, hoping underwriter will allow this class for those under 21 to be able to drive equipment. Currently 2 going to school for firefighter and 9 people attending an EMS class. Truck that is out should be back tomorrow. Discussed shared revenue and benchmarks that need to be met.

7. Discussion /Action Items:

- a. Approval of town bills for payment** Motion by Cooper to approve town bills for payment as presented with additional; second by Mortag. Discussion: None. Motion passed by voice vote unanimously.
- b. Approval of past meeting minutes** Motion by Swenson to approve the meeting minutes of February 12, 2024; second Cooper. Discussion: None. Motion passed by voice vote with four votes in the affirmative and one abstention by Ritter.
- c. ARPA funds expenditures and Stewardship funds for Town projects** Discussion by the board. Motion by Christensen to go out to bid for ARPA expenditures for doors for community center and 2 south outer doors and aprons at fire department; second Mortag. Discussion: Includes 4 entrances at community center (8 sets of doors) and south side two outer doors at fire department. Motion passed by voice vote unanimously.
- d. National Farm and Machinery Show Review** Tom Stoltman gave an overview of the show he attended and discussed products that can help with town duties.
- e. Approval for Tom Stoltman to attend the Spring Road School 2024 (WTA)** Tom Stoltman presented this seminar. Discussion by the board. Motion by Mortag to approve Tom Stoltman to attend the Spring Road School for 2024; second Cooper. Discussion: None. Motion passed by voice vote unanimously.
- f. Changes to Room Tax Ordinance for Local Contact** Discussion by the board. Changed local contact from 50 miles to 40 miles to be consistent with Vilas County Tourist Room House provisions. Motion by Cooper to approve amending chapter 12 as presented; second Mortag. Discussion: None. Motion passed by voice vote unanimously.
- g. Temporary event license for food service** Jenn explained that organizations serving food more than 3 times a year need an event license from the health department. Facility manager to be present at inspections for each organization. Jenn will contact health department to come and do a site visit to see if there is anything we need to do for licenses to be permitted.
- h. Clean or replace beer taps at the New Pavilion** Jenn explained that these have never been cleaned. Estimated at \$40 a tap to clean, fees to come out of town facility maintenance.
- i. Review and clarify Zoning Ordinance amendments adopted 12/11/2023** Ritter explained the county was reviewing our ordinance and had a suggestion for better understanding to 1.304 and 1.305. Motion by Ritter that the amendments to 1.304 and 1.305 of Chapter 1 or ordinance pertaining to buffer requirements be approved as presented; second Cooper. Discussion: None. Motion passed by voice vote unanimously.

j. **Approval for Bidding Early Spring Road Projects** Discussion by the board.

Proposal for St Germain Boulevard - Pulverizing, adding additional stone and paved with 3-1/2” thickness and fix shoulders appropriately; \$24,000.00. Motion by Christensen to approve proposal from Pitlik and Wick PL 24-407 for St Germain Boulevard for \$24,000 from Road Maintenance fund; second Mortag. Discussion: Pitlik and Wick decided start and finish of road repair. Motion passed by voice vote unanimously.

Proposal for Holiday Drive East – Pulverizing, additional stone and paved with 2-1/4” thickness and fix shoulders appropriately; \$22,675.00. Motion by Christensen to approve proposal from Pitlik and Wick PL 24-406 for Holiday Dr East for \$22,675.00 from Road Maintenance fund; second Cooper. Discussion: None. Motion passed by voice vote unanimously.

Proposal for Straight-A-Way Lane – DPW constantly filling holes with gravel. Jamie’s Java also filling in holes as gravel washes into their driveway. Motion by Christensen to approve proposal from Pitlik and Wick PL 24-405 Straight-A-Way Lane Option 1 for \$17,920.00 and Option 2 for \$5,880.00 from Road Maintenance fund; second Ritter. Discussion: Road Maintenance fund also includes gravel. Motion passed by voice vote unanimously.

8. **Adjourn to closed session in accordance, with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss employee wages and benefits for the 2024 calendar year. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Closed session not needed.
9. **Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.**
10. **Adjourn** Mr Christensen adjourned the meeting at 8:21 pm.

Town Clerk

Chairman

Supervisor #1

Supervisor #2

Supervisor #3

Supervisor #4